

Minutes

Mecklenburg County Public Library (MCPL) Trustees

July 20, 2022

Boydton Public HQ Facility-1294 Jefferson St., Boydton, VA 23917

Present: Chairperson Jane Lipscomb, Vice-Chairperson Ramona Field, Bill Voorhies, Director Robert Rosenthal, Business Manager Connie Boyd

- I. Call to Order: Chairperson Jane Lipscomb called the meeting to order at 2:01 pm
- II. Approval of the January 19, 2022 minutes, motion made by Ramona Field, 2<sup>nd</sup> by Bill Voorhies, motion carried.
- III. Election of Officers- Chairperson Jane Lipscomb, Vice-Chairperson Ramona Field, Secretary Hilda Puryear.
- IV. Reports
  - a. Director's report: Robert spoke about purchases of new Book Returns at the Boydton and Clarksville Libraries. New upgrade of TLC software for the library. It is going well with only a few adjustments.
  - b. Financial report: Strong financial position with end of year figures. There was an increase in funding this year from the state. Discussed pay raises from the county with minimum wage increasing to \$12.00, July 2022 and full time employees an increase of at least 6.5%.
  - c. Circulation report: Up from this time last year in most areas. The internet usage has not changed.
  - d. Technology report: Hot spots and Chromebooks are continuing to have good circulation. We have added 4 new hotspots to our system this year.
- V. Resolution
- VI. Old/Unfinished Business
  - a. 2021 Budget and 2022 Approved Budget Discussed
  - b. CIPA- Approved motion made by Ramona Field, 2<sup>nd</sup> by Bill Voorhies, motion carried.
  - c. Foundation update/Imagination Library – Imagination Library is growing, they received a grant from Microsoft. The state of Virginia has voted to fund 50% of the Dolly Parton Imagination Library statewide.
  - d. Holiday Schedule: It follows the county schedule, with Saturdays added as needed.
  - e. 5 Year Plan – Approval of plan, motion made by Ramona Field, 2<sup>nd</sup> by Bill Voorhies, motion carried.
- VII. New Business
  - a. New Trustee Appointment- Marguerite Smith
  - b. Summer Reading- All branches are seeing a large increase of children returning to the summer programs.

- c. Evergreen- Survey for Salary Compensation that Mecklenburg County required for all fulltime employees.
- d. Seed Library- Program offered at The Boydton Library for patrons to swap seeds and plants.
- e. Set Meeting Schedule for fiscal year- continued with meetings held the 3<sup>rd</sup> Wednesday every 3 months.
- f. TLC new version going well with the transition

- VIII. Board Member matters: None
- IX. Review meetings action items: None
- X. Public comment: None
- XI. Closed session: No
- XII. Adjournment: Motion by Ramona Field, 2<sup>nd</sup> by Bill Voorhies, motion carried - adjourned meeting at 2:30 pm.

Signature: Hilda J Puryear Date 10/19/2022  
Hilda Puryear, Secretary

Signature: Jane Lipscomb Date 10/19/22  
Jane Lipscomb, Chairperson